

SERVICE REQUEST FORM FOR DELIVERABLES

Date:

To,
Kotak Mahindra Prime Ltd
Branch:

Sub: Loan A/c No.: Customer Name:

Dear Sir / Mam,

With reference to my loan as per details mentioned above, I / We hereby request you to issue the deliverable in respect of the vehicle financed.

Purpose of Deliverable (please tick as applicable)

- Foreclosure Report Statement of Account Repayment Schedule PDC / ECS Swap
 Other, please specify:

The following documents are to be enclosed with the Application form:

Documents Required for the above requests (mentioned above)				
Foreclosure Report	Self attested sign proof of the customer	Charges as applicable	Self attested sign proof of the bearer (in case bearer is approaching us)	
Statement of Account	Self attested sign proof of the customer	Charges as applicable	Self attested sign proof of the bearer (in case bearer is approaching us)	
Repayment Schedule	Self attested sign proof of the customer	Charges as applicable	Self attested sign proof of the bearer (in case bearer is approaching us)	
PDC / ECS SWAP	Three Months Bank Statement			
	Self attested sign proof of the customer	Six Post dated cheques	NACH forms available with us to be signed and given	Charges as applicable

Current Address:

Telephone No: Mobile No: Email:

G.S.T Number:

Name and Signature of Customer

<p>Authorisation to Bearer</p> <p>With regards to my service request as detailed above, I / We , hereby Authorize Mr. / Ms. whose signature is attested below to interact on my / our behalf with the Customer Service Staff to collect deliverables / handover payments as may be required to effect the service as required by the bank.</p> <p>Signature of Borrower Name and signature of the representative.</p>	
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<p>Acknowledgement to Customer</p> <p>With regards to the above service request, I / We, hereby acknowledge receipt of the above mentioned documents from your end.</p> <p>For swap request received: Cheque no.s received: to</p> <p>Date: Amount:</p> <p>Swap to be done from:</p> <p>Name and Signature of Customer Service Representative</p>
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